MSA – FAX Operation

INCOMING FAX

Work with Logistics / Planning / Safety

Collect and Log Incoming hard copy and electronic FAX, VALIDATE ALL members, vehicles, and aircraft against the 103 / ICS 211
Use ICS205 for log

- **Admin**
  All CAPF103 / ICS211 / CAPF121
- **Planning Unit Leader**
  Debrief 104 / 109
- **Logistics**
  Initial 104 / 109
- **Safety Officer**
  Completed CAPF 71 / 73

OUTGOING FAX

Log all Outgoing hard copy / electronic FAX using ICS205 or equivalent

Distribute Mission and Safety Briefing to all Staging Area Managers