STAGING AREA MANAGER

ICP Fax #: 1-866-867-6764

E-Mail Fax:
emsefaxinbox@txwgcap.org

Complete Point of Contact Location Participation Information Sheet and present to Logistics Section Chief 8 days prior to mission date. Contact delivery information can be found on Ops Plan or ES Web Site

Complete TXWGF103 / ICS211 / CAPF121 & Fax to Incident Command Post

Provide Safety Briefing and Mission Briefing IAW Incident Command Post Instructions

Complete Aircraft and Vehicle Safety Inspections and fax to Incident Command Post

Establish and maintain communications with Incident Command Post via Radio / IM / Fax or cell phone

Receive taskings from Incident Command Post (Planning)

Assign Air and Ground Crews

Assign Staging area staff positions ie: MRO / Meals / Facilities (As Required)

Maintain Radio Communications with air and ground crews and relay to Incident Command Post if Crew unable to contact Mission Base directly

Develop and execute Staging Area demobilization plan