



HEADQUARTERS
CIVIL AIR PATROL TEXAS WING
UNITED STATES AIR FORCE AUXILIARY
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9 December 2004

MEMORANDUM FOR GROUP AND SQUADRON COMMANDERS
ALL TEXAS WING MEMBERS

FROM: Texas Wing/CC (Letter #19)

SUBJECT: Member Information Management System (MIMS) Security Breach

1. CAP has experienced a security breach to its e-services web site. Unauthorized e-services account access for several days late last summer appears to have been caused by a breach in e-services module security or lax protection of e-services account login information. This breach allowed records to be improperly entered over a period of several months.
2. The breach has been secured and affected member records are being restored to their true and correct status.
3. Thanks to careful engineering, the national database has sufficient safeguards to identify the "bad" data. Less than one thousandth of one percent of the total MIMS records were affected. MIMS was the main set of data affected.
4. This incident is a wakeup call for CAP to become more "security savvy" regarding our current and planned process automation efforts.
5. All Group and Squadron Commanders are hereby directed to accomplish the following:
 - a. Check the e-services restricted application permissions and the member duty position assignments and update these as appropriate. These permissions are the cornerstone for our system's process/data integrity.
 - b. Have your unit member's check to ensure all their respective information (such as mailing address, e-mail address, pilot and emergency services qualifications) is correct.
 - c. Limit access for data input and approval to the minimum number of trusted individuals necessary to accomplish the particular tasks.
 - d. Conduct frequent and thorough review of new qualification approvals and other member permission and job status to help ensure our database integrity.
6. Additional information regarding our wing security procedures will be forth coming. If you are experiencing problems with MIMS contact your unit commander. Commanders, if you cannot get it resolved, please contact your group for assistances. Thank you for your attention to this matter.

//Signed//
ROBERT F. ELDRIDGE, Col, CAP
Commander