



HEADQUARTERS
CIVIL AIR PATROL TEXAS WING
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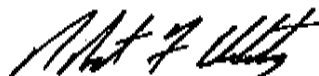
21 March 2005

MEMORANDUM FOR ALL TEXAS GROUP AND SQUADRON COMMANDERS

FROM: Texas Wing/CC (Letter #23)

SUBJECT: State Director and AF Reservist Visitation Program

1. The State Director is required to perform unit visits with all the units within our wing. The AF Reservists have been assigned to assist him to carry out this responsibility. In the past year, Mr. Ed Brown and several of the reservists have had difficulties in contacting unit commander's and scheduling unit visits.
2. During the visits, they are required to review several areas within your units. After each visit, a trip report is sent out given a summary of the visit. In most cases, units receive high praises for their efforts in performing the respective missions of Civil Air Patrol. A few unit visits, I will receive a note whereby a unit needs some help resolving an issue(s). I will then have the respective group commander and wing staff member help resolve the issue(s).
3. As your wing commander, I have found this program to be very valuable as a tool for you and me. I would ask all unit commanders to welcome the state director and AF Reservist visiting your unit. You should not feel threaten by their visit; they are there to assist you. These visits do not replace the subordinate unit inspections.
4. When scheduling their visits, please work with them to establish a good date and time you can share your unit's successes. Once you have a scheduled visit, please do your best to keep the schedule. When units cancel, this causes undue hardships for all individuals involved.
5. Your cooperation is very much appreciated in this area. Remember, this program is to assist your unit in becoming a stronger unit.


ROBERT F. ELDRIDGE, Col, CAP
Commander

Distribution:
SW Region/CC
Texas Wing/State Director