

# D-8 TRANSPORTATION

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## Summary

Benchmarks   Commendables   Discrepancies   AoCs   HHQ

## Mission Rating

Operation and Maintenance of CAP Vehicles

## Staffing

Position - Transportation Officer (LGT) position held:                      Year(s)                      Month(s)  
Logistics Specialty Track:

## Mission and Staffing Notes

<u>Y/N</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
1	Do the vehicle folders contain all required documentation?  a) original copy of Registration  b) completed CAPF 73, CAP Vehicle Inspection Guide and Usage Data,  c) records of repair and maintenance expenses	Compliance is determined through on-site inspection and/or eServices.  NOTE: if state does not require registration, unit should have documentation from the state documenting no registration is required.  NOTE: When the CAPF 73 is retained for more than 12 months D4 Question 6. The entire CAPF 73 will either be scanned into ORMS or kept on file as required. Updating only ORMS utilization data does not meet the requirement.	all) (A-Discrepancy): [xx] (Question 1) Vehicle folders for vehicle(s) assigned to the unit do not include _____, IAW CAPR 77-1 para 1-3a,b,c, or d. NOTE: List Vehicle# and items and CAPR reference for each item.	

2	Prior to first use of the day, do vehicle operators perform a safety check on all CAP vehicles using CAPF 73?	Compliance is determined through on-site inspection.	(A-Discrepancy): [xx] (Question 2) Unit failed to ensure all operators completed the CAPF 73 on CAP vehicles prior to the first use of the day in vehicle(s) xxx,xxx,xxx IAW CAPR 77-1 para 2-1a.
3	<p>Are all CAP vehicles appearance, identification, and markings maintained IAW with CAP regulations? Are all CAP vehicles appearance, identification, and markings maintained IAW with CAPR 77-1?</p> <p>a) Are vehicle identification numbers affixed properly?</p> <p>b) Are only approved decals properly located on CAP vehicles?</p> <p>c) If light bars are installed on CAP vehicles has the Wing CC approved in writing?</p> <p>d) Is manufacture recommended tire pressure stenciled on wheel hubs or on the bottom of the fender directly above the tire?</p>	Compliance is determined through on-site inspection.	<p>a) (A-Discrepancy): [xx] (Question 3) CAP vehicle(s) #xxxxx does not have vehicle identification numbers properly affixed IAW CAPR 77-1 para 3-5a.</p> <p>b) (A-Discrepancy): [xx] (Question 3) Decals on vehicle XXXXX are not properly located IAW CAPR 77-1 para 3-5b.</p> <p>c) (A-Discrepancy): [xx] (Question 3) Light bars installed on van(s) xxxxx, xxxxx, did not have written approval of the Wing CC IAW CAPR 77-1 para 3-5(c).</p> <p>d) (A-Discrepancy): [xx] (Question 3) CAP vehicle(s) xxxxx, xxxxx, did not have manufacturer's recommended tire pressure stenciled on wheel hubs or on the bottom of the fender directly above the tire IAW CAPR 77-1 para 2-1b.</p>

<p>4</p> <p>Is maintenance on CAP vehicles performed IAW the vehicle owner's manual or CAP regulations?</p> <p>a) Is preventative maintenance being accomplished IAW vehicle owner's manual or CAPR 77-1?</p> <p>b) Are vehicle tires in a safe working order IAW manufactures recommendations and IAW CAPR 77-1 para 2-1a?</p> <p>c) Are fire extinguishers installed in CAP vehicles?</p> <p>d) Are first aid kits installed in CAP vehicles?</p> <p>A) Is preventative maintenance being accomplished IAW vehicle owner's manual or CAPR 77-1?</p> <p>B) Are vehicle tires in a safe working order IAW manufactures recommendations and IAW CAPR 77-1 para 2-1a?</p>	<p>a) compliance review on-site</p> <p>b) NOTE: There are no regulatory tire pressure tolerances. If during the inspection a vehicle tire is found not to be in safe working order it will be listed as an Discrepancy. HOWEVER, if the tire is not at manufactures recommended pressure then have the tire pressure corrected on the spot.</p> <p>c) Fire Extinguisher. - Units must determine if a fire extinguisher is required by state law. - If not then it must be removed. If required then: - wing supplement to CAPR 77-1 is required - schedule for fire extinguisher inspections - fire extinguisher must be secured.</p> <p>d) First Aid Kit. - Units must determine if a first aid kit is required by state law. - If not then it is optional. If required then: - wing supplement to CAPR 77-1 is required If the vehicle has a first aid kit - schedule for first aid kits inspections - first aid kits must be secured.</p>	<p>a) (A-Discrepancy): [xx] (Question 4) Vehicle XXXXX's preventive maintenance is not being accomplished IAW vehicle owner's manual or CAPR 77-1.</p> <p>b) (A-Discrepancy): [xx] (Question 4) Vehicle XXXXX's tires were not maintained in safe working order IAW manufacturer recommended pressure and IAW CAP 77-1 para 2-1 a.</p> <p>c) (A-Discrepancy): [xx] (Question 4) Unit failed to ensure compliance with CAP policy for fire extinguishers in vehicle(s) IAW CAPR 77-1 para 2-2j &amp; 2l. NOTE: List issues - No published supplement to CAPR 77-1 when fire extinguishers are required. - Unit failed to remove fire extinguishers from vehicles XXXXX's. - Unit failed to inspect fire extinguishers - Unit failed to secure fire extinguishers in vehicle# XXXXX's.</p> <p>d) (A-Discrepancy): [xx] (Question 4) Unit failed to ensure compliance with CAP policy for first aid kits in vehicle(s) IAW CAPR 77-1 para 2-2k &amp; 2l. NOTE: List issues - Unit failed to carry required first aid kits in vehicles XXXXX's. - Unit failed to inspect first aid kits - Unit failed to secure first aid kits in vehicle# XXXXX's.</p>
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5	When a CAP vehicle is involved in a mishap does the unit submit the required items to NHQ/LGT immediately upon completion of the mishap investigation?	Compliance is determined through on-site inspection.	(A-Discrepancy): [xx] (Question 5) A mishap involving vehicle XXXXX was not reported IAW CAPR 77-1 para 4-1c and CAPR 62-2 para 4.
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